

AUDIO/VIDEO PRODUCTION TECHNICIAN JOB SUMMARY

Our Audio/Video Production Technician is responsible for assisting lead production technicians with setting up, running, and tearing down audio, video, lighting and scenery equipment for live events. This will include loading and transporting equipment, running cables, making connections, and placing equipment in venues for events. Additionally, he or she will be expected to assist in maintaining the warehouse, organizing equipment, checking inventory, and keeping track of production supplies. The successful candidate will be expected to progress to being a lead technician for events.

DUTIES & RESPONSIBILITIES

- Load and transport equipment to and from event venues
- Set up needed equipment for events, in an organized fashion, providing a clean look and safe environment for attendees and venue staff.
- Maintain production equipment on-site and in the warehouse, organizing equipment upon event completion
- Follow the directions of the Lead Technician for an event
- Work as part of a team - flexibly working with other technicians
- Be familiar with basic video, audio and lighting systems and terminology
- Understand signal routing and cable management
- Open and available to working scheduled late hours and weekends as required
- Take responsibility for production equipment to avoid damage and safety hazards
- Adherence to all local/state/federal laws

BASIC QUALIFICATIONS

- Valid driver's license, clean driving record, reliable transportation and able to pass a background check
- High School Diploma/GED
- Some experience in live events preferred, but not required
- Attention to detail, particularly with cable paths and equipment rigging
- Must be able to lift and carry 60lbs
- Will require standing, walking, bending and lifting as part of routine duties
- Ability to work on a ladder or lift

PREFERRED QUALIFICATIONS

- Associates Degree
- 2-years of live event experience (sound, lighting, video, camera, etc.)
- Troubleshooting skillset to resolve problems at or immediately above level

POSITION DETAILS

- Available full-time or part-time
- Pay based upon experience
- Paid time off
- Health insurance options (full-time only)
- Schedule: Monday-Friday 8:00-5:00 with a 1-hour lunch, with expected evening and weekend overtime work as assigned

*A job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities, and activities may change, or new ones may be assigned at any time with or without notice.